

The guardian of these two students would like to make an online payment of \$5 to Adalberto and \$7 to Hyacinth. He logs into Family Access and selects the Food Service tab. Then he selects the Make a Payment link. While there must be two separate payment items for these two student payors, it is ok to select the Make a Payment link on either student – it will bring up the same screen either way.

**Family Access**  
All Students

CHUNG PAKELESCR My Account Exit

**Food Service** Applications

Home  
Ethnicity/Race  
Calendar  
Gradebook  
Attendance  
Student Info  
**Food Service**  
Schedule  
Discipline  
Fee Management  
Login History

**Current Account Balance**  
Adalberto: \$0.00  
Lunch Type: NORMAL  
Hyacinth: \$0.00  
Lunch Type: NORMAL

**Today's Lunch Menu**  
No lunch menu details are available for the current date.

**Lunch Calendar**

Adalberto (Entity (103)) | View Totals | **Make a Payment**

There are no payment records for this student.

Hyacinth (Entity (103)) | **Make a Payment**

There are no payment records for this student.

**Weekly Purchases For:** Tue Sep 6, 2016

Previous Week Next Week

Student	Total	Key Pad Number
Adalberto	\$0.00	05502
Hyacinth	\$0.00	92202
<b>Total</b>	<b>\$0.00</b>	

Sun Sep 4, 2016  
No purchases for this date.

Mon Sep 5, 2016  
No purchases for this date.

Tue Sep 6, 2016  
No purchases for this date.

The Single Point of Entry Interface appears. First we will enter the \$5 payment for Adalberto. Click the Update Payment Amount button

**Online Payment Entry - Single Point of Entry Interface** Back

Online Payment Entry for User: PAKELESCR, CHUNG J

Online Payment Vendor: RevTrak Food Buy with Vendor Empty Cart

I would like to make an online payment for: (Please click the Update Payment Amount button to select an item to pay)

**PAKELESCR, Adalberto B.** Total Payment PAKELADA000: 0.00

Food Service Payment: 0.00 **Update Payment Amount** Clear Items Balance: 0.00

Fee Management Payment: 0.00 Update Payment Amount Clear Items Balance: 6,050.00

**PAKELESCR, Hyacinth M.** Total Payment PAKELHYA000: 0.00

Food Service Payment: 0.00 Update Payment Amount Clear Items Balance: 0.00

Fee Management Payment: 0.00 Update Payment Amount Clear Items Balance: 12,000.00

Total Payment Amount for all Students: 0.00

Enter \$5 and click the Update Cart button.

## Update Food Service Payment Amount ◀ Back

**Update Food Service Payment For Adalberto N Pakelescr**

Prior Year Balance:	<input type="text" value="0.00"/>	
+ YTD Payments:	<input type="text" value="0.00"/>	
+ Pending Payments:	<input type="text" value="0.00"/>	
- YTD Purchases:	<input type="text" value="0.00"/>	
Current Balance:	<input type="text" value="0.00"/>	
<hr/>		
* Payment Amount:	<input style="background-color: #90EE90;" type="text" value="5.00"/>	

**Asterisk (\*) denotes a required field**

\$5 is now showing in Adalberto's Food Service Payment field.

To add the \$7 payment to Hyacinth, click the Update Payment Amount button next to Hyacinth's "Food Service Payment" field.

### Online Payment Entry - Single Point of Entry Interface ◀ Back

Online Payment Entry for User: PAKELESCR, CHUNG J

Online Payment Vendor: BevTrak Food

I would like to make an online payment for: *(Please click the Update Payment Amount button to select an item to pay)*

<b>Pakelescr, Adalberto N</b>	Total Payment PAKELESCR000: <input type="text" value="5.00"/>
Food Service Payment: <input type="text" value="5.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 0.00
Fee Management Payment: <input type="text" value="0.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 6,050.00

  

<b>Pakelescr, Hyacinth M</b>	Total Payment PAKELESCR000: <input type="text" value="0.00"/>
Food Service Payment: <input type="text" value="0.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 0.00
Fee Management Payment: <input type="text" value="0.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 12,000.00

Total Payment Amount for all Students:

Enter \$7 as the payment amount and click the Update Cart button.

### Update Food Service Payment Amount ← Back

#### Update Food Service Payment For Hyacinth M Pakelescr

Prior Year Balance:	<input type="text" value="0.00"/>	
+ YTD Payments:	<input type="text" value="0.00"/>	
- YTD Purchases:	<input type="text" value="0.00"/>	
Current Balance:	<input type="text" value="0.00"/>	
* Payment Amount:	<input style="background-color: #90EE90;" type="text" value="7.00"/>	

Asterisk (\*) denotes a required field

Now both Adalberto and Hyacinth have a Food Service payment amount. Adalberto has \$5 and Hyacinth has \$7. Click the Pay with Vendor button.

### Online Payment Entry - Single Point of Entry Interface

Online Payment Entry for User: PAKELESCR, CHUNG J

Online Payment Vendor: RevTrak Food

I would like to make an online payment for: (Please click the Update Payment Amount button to select an item to pay)

**Pakelescr, Adalberto M** Total Payment PAKELADA000:

Food Service Payment:	<input type="text" value="5.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 0.00
Fee Management Payment:	<input type="text" value="0.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 6,050.00

**Pakelescr, Hyacinth M** Total Payment PAKELHYA000:

Food Service Payment:	<input type="text" value="7.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 0.00
Fee Management Payment:	<input type="text" value="0.00"/>	<input type="button" value="Update Payment Amount"/> <input type="button" value="Clear Items"/> Balance: 12,000.00

Total Payment Amount for all Students:

When brought to the online payment vendor's shopping cart screen (test example of a shopping cart shown below), the guardian should see two separate food service payment items, each with the respective name of the customer who will be receiving the particular payment. Complete the payment process.

## Your Shopping Cart

Thank you for shopping with us! Here are the items you have chosen for purchase. (Your shopping cart, Step 1).

To continue shopping click here: [[Continue Shopping](#)]

Items:	Price	Qty	Total	Remove
Skyward Food_100 Skyward Food Service Payment For: Adalberto Pakelescr (601079)	\$5.00	1	\$5.00	
Skyward Food_100 Skyward Food Service Payment For: Hyacinth Pakelescr (601080)	\$7.00	1	\$7.00	
			<b>Total: \$12.00</b>	

[EMPTY](#)   
 [← CONTINUE SHOPPING](#)   
 [GO TO CHECKOUT →](#)

**Note:** Make me pay

\*Set the Quantity field to zero (0) to remove an item from your cart.  
Remember to click the "Update Totals" button if you modify quantities.  
When you are ready for Step 2, click the "Go to Checkout" button.

Two new payments have been added, one that applies to Adalberto's account and one that applies to Hyacinth's account.

PAYOR KEY	PAYOR NAME	CUST KEY	CUST NAME	PAY DATE	AMOUNT	CHECK NO	CAFE
FAKELADA000	Pakelescr, Adalberto H.	FAKELADA000	Pakelescr, Adalberto	09/06/2016	5.00	VIA WEB	JEF
FAKELHYA000	Pakelescr, Hyacinth	FAKELHYA000	Pakelescr, Hyacinth	09/06/2016	7.00	VIA WEB	JEF

\*\*\*\*\* End of report \*\*\*\*\*

Return to Family Access and the two payments are reflected in the students' new balances.

**Family Access**  
All Students

CHUNG PAKELESCR My Account Exit

### Food Service

Current Account Balance

Adalberto: \$5.00
Lunch Type: NORMAL
Hyacinth: \$7.00
Lunch Type: NORMAL

Today's Lunch Menu: No lunch menu details are available for the current date.

Applications: Lunch Calendar

Adalberto (Entity (103)): [View Totals](#) | [Make a Payment](#)

Payment Date	Payment	Check #
Tue Sep 6, 2016	\$5.00	VIA WEB

Hyacinth (Entity (103)): [Make a Payment](#)

Payment Date	Payment	Check #
Tue Sep 6, 2016	\$7.00	VIA WEB

Weekly Purchases For: Tue Sep 6, 2016

Student	Total	Key Pad Number
Adalberto	\$0.00	05502
Hyacinth	\$0.00	92202
<b>Total</b>	<b>\$0.00</b>	

Sun Sep 4, 2016: No purchases for this date.

Mon Sep 5, 2016: No purchases for this date.

Tue Sep 6, 2016: No purchases for this date.

Wed Sep 7, 2016: No purchases for this date.