The guardian of these two students would like to make an online payment of \$5 to Adalberto and \$7 to Hyacinth. He logs into Family Access and selects the Food Service tab. Then he selects the Make a Payment link. While there must be two separate payment items for these two student payors, it is ok to select the Make a Payment link on either student – it will bring up the same screen either way.

| Home | Food Service | | Applications | Weekly Purch | ases For: | Tue Sep 6, 2016 | |
|--|-------------------------------|------------------------------|-------------------------------|-----------------|---------------|-----------------|--|
| Ethnic du/Daco | Current Account Balance | Today's Lunch Menu | Lunch Calendar | Annual | | | |
| cleaning ay modele | Adalberto: \$0.00 | No lunch menu details are av | ailable for the current date. | C Previdus Week | | Next Week | |
| Calendar | Lunch Type: NORMAL | | | Student | Total | Key Pad Number | |
| Gradebook | Lunch Type: NORMAL | | | Adalberto | 50.00 | 05502 | |
| | | | | Hyacinth | \$0.00 | 92202 | |
| Allendance | Adalberto (Entity (103)) View | v Totais Make a Payment | | Total | \$0.00 | | |
| Student info | There are no payment record | s for this student. | | (| | | |
| ood Service | Theorem (Tests (1979)) (1984) | Company of the local data | | Sun Sep 4, 2 | 010 | | |
| and the second second | Theorem (Energy (10.3)) Man | e a r'aymeni | | No purchase | s for this di | III. | |
| schedule | There are no payment record | s for this student. | | Man Sep 5, 2 | 016 | | |
| Escipline | | | | No purchase | s for this da | sto. | |
| Discipline | | | | No purchase | s for this da | ste. | |
| lanagement | | | | Tue Sep 6, 2 | 015 | | |
| ogin History | | | | No purchase | s for this di | 10. | |
| A REAL PROPERTY AND A REAL | | | | | | | |

The Single Point of Entry Interface appears. First we will enter the \$5 payment for Adalberto. Click the Update Payment Amount button

| nline Payment Entry - Single | e Point of | Entry Interface | 4 Ba |
|---|------------------|--|------|
| Inline Payment Entry for User: PAK | ELESCR, CH | UNG J | |
| | | Online Payment Vendor: RevTrak Food v Enry with Vendor Empty Cart | |
| would like to make an online payment fo | rt (Please click | the Update Payment Amount button to select an item to pay) | |
| Pakelescy, Adalberto II 9 | | Total Payment PAKELADA000: 0.00 | |
| Food Service Payment: | 0.00 | Update Rayment Amount Dear Items: Balance: 0.00 | |
| Fee Management Payment: | 0.00 | Update Payment Amount Clear Items Balance: 6,050.00 | |
| Painteer, Hyacinth M | | Total Payment PAKELHYA000: 0.00 | |
| Food Service Payment: | 0.00 | Update Payment Amount Clear Items Balance: 0.00 | |
| Fee Management Payment: | 0.00 | Update Payment Amount. Clear Items Balance: 12,000.00 | |
| | | | |
| | 2002100 | and the state state in the state of the stat | |

Enter \$5 and click the Update Cart button.

| Jpdate Food Service Payment For A | Adalberto N Pa | kelescr |
|-----------------------------------|----------------|---------|
| Prior Year Balance: | 0.00 | |
| + YTD Payments: | 0.00 | |
| + Pending Payments: | 0.00 | |
| - YTD Purchases: | 0.00 | |
| Current Balance: | 0.00 | |
| * Payment Amount: | 5.00 | |
| Update Cart | | |

\$5 is now showing in Adalberto's Food Service Payment field.

To add the \$7 payment to Hyacinth, click the Update Payment Amount button next to Hyacinth's "Food Service Payment" field.

| rom or entry menace | III some |
|--|---|
| ESCR, CHUNG J | |
| Online Payment Vendor: RevTzak Food v Ray with Vendor Empty Cart | |
| (Please click the Update Payment Amount button to select an item to pay) | |
| / | |
| Total Payment PAKELADA000: 5.00 | |
| 5.00 Update Payment Amount Clear Roms Balance: 0.00 | |
| 0.00 Update Payment Amount Clear Itema Babance: 6,050.00 | |
| Total Payment PAKELHYA000: 0.00 | |
| 0.00 Update Payment Amount Clear Iberrs Balance: 0.00 | |
| 0.00 Update Paymant Amount Clear Elevre Biblacce: 12,000.00 | |
| Total Payment Amount for all Students: 5.00 | |
| | ESCR, CHUNG J Online Payment Vendor: BevTznik Kool v Bey with Vendor Empty Carl (Please click the Update Payment Amount button to select an item to pay) Total Payment PAKELADA000: 5.00 S.00 Update Payment Amount Clear Items Balance: 0.00 0.00 Update Payment Amount Clear Items Balance: 0.00 0.00 Update Payment Amount Clear Items Balance: 0.00 0.00 Update Payment Amount Clear Items Balance: 12,000.00 Total Payment Amount Clear Items Balance: 12,000.00 |

Enter \$7 as the payment amount and click the Update Cart button.

| Update Food Service Payment For | Hyacinth M Pal | elescr |
|---------------------------------|----------------|--------|
| Prior Year Balance: | 0.00 | |
| + YTD Payments: | 0.00 | |
| - YTD Purchases: | 0.00 | |
| Current Balance: | 0.00 | |
| * Payment Amount: | 7.00 | |
| Update Cart | | |

Now both Adalberto and Hyacinth have a Food Service payment amount. Adalberto has \$5 and Hyacinth has \$7. Click the Pay with Vendor button.

| nline Payment Entry - Singl | e Point of | Entry Interface | | | | |
|---|-------------------|-------------------------------|----------------------|-----------|-----------------|------------|
| Inline Payment Entry for User: PAK | ELESCR, CHI | UNG J | | | | |
| | | Online Payment Vendo | or: Revizak Food | v | Bay with Vendor | Empty Cart |
| would like to make an online payment fo | at: (Please click | the Update Payment Amount but | ton to select an ite | m to pay) | | |
| | Web an and some | | o e so noo sa u so | 0.37.172 | | |
| Pakelescr, Adalberto N 🤗 | | Total Payment PAKELADA000: | 5.00 | | | |
| Food Service Payment: | 5.00 | Updete Payment Amount Clear I | Balance: 0.0 | 0 | | |
| Fee Management Payment: | 0.00 | Update Payment Amount Clear 1 | Items Balance: 6,0 | 50.00 | | |
| Distributes (Descend) M. 7 | | Total Payment PAKE KYA000- | 7.00 | | - | |
| Food Service Payment: | 7.00 | Update Payment Amount Clear 1 | Items Balance: 0.0 | 0 | | |
| Fee Management Payment: | 0.00 | Update Payment Amount Clear 1 | Items Balance: 12, | 000.00 | | |
| | | | | | | |
| | Total Pay | ment Amount for all Students: | 12.00 | | | |

When brought to the online payment vendor's shopping cart screen (test example of a shopping cart shown below), the guardian should see two separate food service payment items, each with the respective name of the customer who will be receiving the particular payment. Complete the payment process.

| Thank you for shopping with us! Here are the items you hav | e chosen for pu | rcha | ase. (You | ur shopp |
|--|----------------------|------|-----------|----------|
| To continue shopping click here: [Continue S | Shopping] | | | |
| Items: | Price Q | ty | Total | Remove |
| Skyward Food_100 Skyward Food Service Payment For: Adalberto Pakelescr (601079) | <mark>\$</mark> 5.00 | 1 | \$5.00 | 8 |
| Skyward Food_100 Skyward Food Service Payment | \$7.00 | 1 | \$7.00 | 8 |
| For: Hyacinth Pakelescr (601080) | Tot | al: | \$12.00 | (|
| EMPTY CONTINUE SHOPPING | O TO CHECKOU | T = | | |
| | | | | |
| | | | | |
| Note: Make me pay | | | | |
| Note: Make me pay | | | | |
| Note: Make me pay | | | | |
| Note: Make me pay *Set the Quantity field to zero (0) to remove an item from your cart. | | | | |

Two new payments have been added, one that applies to Adalberto's account and one that applies to Hyacinth's account.

| 1fsrpt55.p 00-4 05.14.06.00.00 *TestD8* | | | Entity (103) PAYMENTS BY CHECK | 09/06/16 NUMBER | | | | Page:1 2:14 PM | |
|--|--|--|--|--------------------------------------|-------------------------|--------------------------------|--------------------|-------------------|--|
| PAYOR MEY PANELADA000 PANELADA000 | PAYOR NAME Pakelescr, Adalberto N. Pakelescr, Hundinth | CUST REY FARTLADADOO FARTLADADOO | CUST NAME Fakelescr, Adalberto Fakelescr, Hyacinth | PAY DATE 09/06/2016 09/06/2016 | 34008FT 5.00 7.00 | CHECK NO VIA MES VIA MES | CAFE JEF JEF | | |
| PAKELHYA000 | Pakelescr, Hyadinth | FARELHYA000 | Pakelescr, Hyacinth | 09/06/2016 | 7.00 | VIA BEB | JEF | | |

Return to Family Access and the two payments are reflected in the students' new balances.

| Home | Food Service | | Applications | Weekly Purch | ases For: | Tue Sep 6, 2016 |
|-------------------|-------------------------------|--------------------------|-----------------------------------|-----------------|----------------------|--------------------------|
| ElhointulDana | Current Account Balance | Today's Lunch Menu | Lunch Calendar | - | nasa bitiso Mészi | No. of the second second |
| Carina ayo Race | Adalberto: \$5.00 | No lunch menu details an | e available for the current date. | Previous Week | | Next Week |
| Calendar | Hyacinth: \$7.00 | | | | Total | Ney Pao Number |
| Gradebook | Lunch Type: NORMAL | | Hunderto | 20.00 | 00002 | |
| Attendance | Adaiberto (Entity (103)) View | Totals 1 Make a Payment | | Total | 50.00 | 92202 |
| Student Info | Payment Date | Payment | Check # | UNITED STATES | 10000 | |
| Food Service | Tue Sep 6, 2016 | \$5.00 | VIA WEB | Sun Sep 4, 2018 | | |
| Schedule | Hypeinth (Enth) (102)) 1 Make | a Darmant | | No purchase | s for thes d | ate. |
| Piecielle | Payment Date | Payment | Check # | Mon Sep 5.2 | 016 | |
| Discipline | Tue Sep 6: 2016 | \$7.00 | VIA WEB | No purchase | s for this d | ate. |
| Fee Management | | | | Tue Sep 6, 2 | 015 | |
| | | | | No purchase | s for this d | ato. |